

**Le Shepherd Pte. Ltd.**  
(Le Shepherd Education Centre)  
**Tuition Rates for 2012**

**Tuition Fees**

Level	Monthly Fees (per Subject)	Term Fees (per Subject)	Discounts For <u>Monthly</u> Payments
Primary 5 – 6	\$ 139	\$ 125	<b>Two or more Subjects – \$9 off each subject</b>
Secondary 1 & 2 - Pure Sciences	\$ 159	\$ 145	
	\$ 129	\$ 115	
Secondary 3 & 4	\$ 179	\$ 165	
JC 1 & 2	\$ 199	\$ 185	

On top of the tuition fee, you will also be required to pay a:

- Non-refundable \$20 **registration fee** and;
- Refundable \$40 **deposit**. This would be refunded to you when you graduate.

\* The term payment displayed is a monthly breakdown. Total term payment will be multiplying the number of months in the term.

\*\* Please note that students making **term payment will not get to enjoy the discount of subjects**.

**Rules and Regulations**

**Term payment policy**

1. There are three academic terms in a year: January – March, April – June & July – October
2. There will be **no partial payment** and **no refund** of package charges or combination with additional discounted fees.
3. We will not accept term payment after the stipulated cut-off date for term payment, monthly payment must be made.

**Tuition fee policy**

1. The Centre is obliged to conduct **4 lessons per month**, with the exception of public holidays. There's no additional charge for the 5<sup>th</sup> lesson of the month. The Centre will not conduct lessons on public holidays unless otherwise specified.
2. There will be **no swapping of lessons without prior approval**, otherwise, applicable tuition fees are payable.
3. **Changes in schedule** by the Centre will be confirmed and communicated to you 2 weeks prior to the scheduled class. If a change must be made, make-up sessions will be arranged, or full refunds will be credited to the invoice of the following month.
4. If the student is not able to attend the lesson(s), medical certificates or any official valid excuse should be presented. If not, **1 month's notice** must be served. Otherwise, applicable tuition fees will be payable.
5. There will be no partial payment and no refund of package charges or any combination with additional discounted fees. For term payments, there will be strictly **no refund for early termination**.
6. **Changes in contact information** (contact number and billing address) should be communicated to the Centre immediately.
7. The Centre reserves the right to expel a student if he/she does not follow instructions or creates problems in classes.
8. **Deposits** will be refunded in the event a student would like to withdraw from classes and provide a 1-month notice.

**Referral Rewards!**

To extend our sincerity, we decided to reward those who refer us to their friends and families. For every student referred you get:

- \$20** for a **Primary School** student;
- \$30** for a **Secondary School** student;
- \$40** for a **Junior College** student.